



Report Title: SCOPAC Financial Report 31st October 2019

Authors Job Title: Coastal Finance Business Partner

Purpose of Report

Provision of Financial information to provide a financial update as at 31st October 2019 for 2019/20 accounts and propose 2020/21 budgets based on Option 10 from the paper produced by the Chairman of the SCG considering the reshaping and refreshing of the groups (15th November 2019).

2019/20 Budget Update

The budget for 2019/20 will show a surplus of £5,464.94 however, expenditure will have to be tightly controlled to achieve this.

2019/20	SCOPAC	SCG	SUMMARY
Income	£53,988.81	£56,471.21	£110,460.08
Expenditure	£52,082.25	£52,912.89	£104,995.14
Net Surplus/Deficit	£1,906.56	£3,558.38	£5,464.94

The above includes a local levy of £46,000 towards supporting delivery objectives within the SCG business plan.

Budgeting Setting for 2020/21

The Southern Coastal Group (SCG) meeting on 20th September 2019 considered the options to reshape the Coastal Groups and are recommending to SCOPAC to agree to Option 10 to merge SCG and SCOPAC as detailed below:

Merger of SCG and SCOPAC spatially based regional subscriptions total income @ £82,000.00

This will include one conference and one site visit per year, research, the research chair and support costs.

The regional subscriptions proposed are subject to Option 10 being agreed by SCOPAC

Proposed Subscription Schedule

Dorset/BCP £13,000.00 (Authorities to discuss, liaise and confirm to the Chairman and Finance Business Partner their agreed proportions to pay.)

Hampshire Districts/Portsmouth City Council £13,000.00 (Authorities to discuss, liaise and confirm to the Chairman and Finance Business Partner their agreed proportions to pay.)

Isle of Wight Council £2,000.00

Chichester District Council £2,000.00

Environment Agency £6,000.00

It is assumed that Local Levy is secured £46,000.00

Total Income £82K

Note: It is anticipated that the Chair and Vice Chair will facilitate the discussion around the subscriptions with the Officers from the relevant authorities.

Note: Hampshire County Council and Adur and Worthing Councils have withdrawn from SCOPAC.

Recommendations

1. That the budget position for 2019/20 be noted.
2. That the Budgets for SCOPAC and SCG be merged.
3. That the proposed budget for 2020/21 be approved.
4. Subscription fees are set in accordance with the subscription schedule within this report.
5. That the Chairman of the SCG make application to the Wessex and Southern RFCC for the continuation of the Local Levy Funds towards supporting delivery items identified in the SCG Business Plan.
6. A 10% surplus of the combined budget for 2020/21 is maintained to mitigate any overspend.

Risks

Loss of Membership and subsequent subscriptions in 2020/21 will impact on the ability to deliver the SCG and SCOPAC Business Plans.

Future Local Levy funding is not always approved.

Next Steps

Amalgamation of Financial summary into one reporting document to reflect the merged Groups.

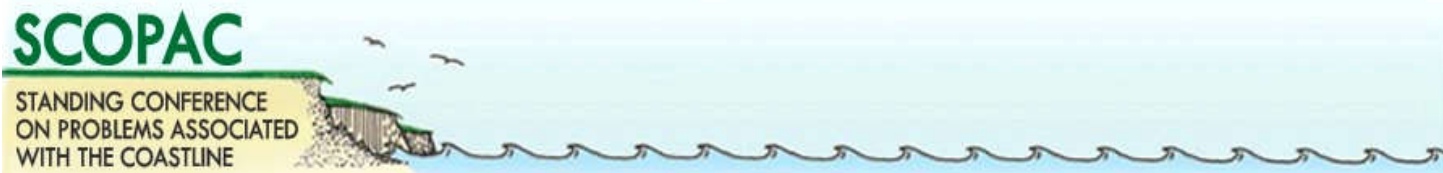
Confirmation of Officer, address and subscription amounts from all members.

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Description	Proposed	Actuals	Variances (Surplus) Deficit	Forecast expenditure	Comments
	Budget 2019/20 (Income) Expenditure	2019/20 (Income) Expenditure			
Contribution to SCG from SCOPAC	30,656.14	30,656.14	0.00	30,656.14	
Income b/f 2018/19	-35,079.83	-35,079.83	0.00	-35,079.83	
Conference Income	0.00	0.00	0.00	0.00	
Membership fees	-49,565.12	-49,564.82	-0.30	-49,565.12	Assumption made that subscriptions remain the same. HCC no longer members.
Total Income	-53,988.81	-53,988.51	-0.30	-53,988.81	
Shoreline Management Plans					
Update SMP Action Plans	0.00	0.00	0.00	0.00	
SMP Review	0.00	0.00	0.00	0.00	
Coastal Research & Monitoring Research Chair					
Oversee and co-ordinate SCOPAC Research	8,500.00	6,333.42	2,166.58	8,500.00	
Grants and Bursaries	500.00	500.00	0.00	500.00	
Improved Utilisation of Data	1,000.00	1,000.00	1,000.00	2,000.00	£1000 carried forward from 18/19
Major Projects					
CIRIA Groynes in Coastal Management Manual	0.00	0.00	3,030.84	3,030.84	£3030.84 carried forward from 18/19
Historical Aerial Photography Scanning	0.00	127.61	703.33	830.94	£830.94 carried forward from 18/19
SCOPAC Storm Analysis	10,000.00	0.00	18,568.09	18,568.09	£8568.09 carried forward from 18/19
Tracer Study Co-ordination	1,000.00	0.00	1,000.00	1,000.00	
Vegetated Shingle Study	0.00	0.00	0.00	0.00	
Ebb Data Study	0.00	0.00	0.00	0.00	Due to start 20/21
SURGEWATCH Contribution	500.00	0.00	500.00	500.00	
Minor Projects					
Minor Projects	0.00	0.00	0.00	0.00	
EA Preston Tracer Study	0.00	1,545.29	4.52	1,549.81	£1549.81 carried forward from 18/19
2018 - 2020 Minor Projects x 3	4,000.00	202.61	4,997.60	5,200.21	£1200.21 carried forward from 18/19
Sharing Good Practice					
Workshops/including Induction	0.00	0.00	0.00	0.00	Need to identify needs of the group
Site visits	1,500.00	247.35	1,252.65	1,500.00	
Supporting Delivery					
Implementation of SCG Programme	0.00	0.00	0.00	0.00	
Sharing best practice across the SCG Region	0.00	0.00	0.00	0.00	
Attend National efficiency Workshop	0.00	0.00	0.00	0.00	
Keep abreast of Guidance and input into PF	0.00	0.00	0.00	0.00	
Maintain professional services and minor works	0.00	0.00	0.00	0.00	
RHCP progress monitoring and communication	0.00	0.00	0.00	0.00	
Update the group on latest environmental	0.00	0.00	0.00	0.00	
Influencing Coastal Policies					
Represent the SCG on National fcrm strategy	0.00	0.00	0.00	0.00	
Feed into National consultations on behalf of	0.00	0.00	0.00	0.00	
Communications					
Website Management	1,500.00	618.95	881.05	1,500.00	Funded through local levy.
Marketing and Promotions	750.00	721.37	28.63	750.00	Funded through local levy.
Leadership/Management					
Attend Coastal Chairs/ National flood forums	0.00	0.00	0.00	0.00	
Tactical Leadership	0.00	0.00	0.00	0.00	
Attend Officer Working Group on behalf of SCG	0.00	0.00	0.00	0.00	
Administration					
Secretariat	4,850.00	1,476.16	3,373.84	4850.00	
Accountancy	1,050.00	1,050.00	0.00	1050.00	
Insurance	716.55	752.36	-35.81	752.36	
Total Expenditure	35,866.55	14,575.12	37,471.32	52,082.25	
Net Income/Deficit	-18,122.26	-39,413.39	37,471.02	-1,906.56	



Description	Proposed Budget 2019/20 (Income) Expenditure	Actuals 2019/20 (Income) Expenditure	Variances Surplus Deficit	Forecast expenditure	Comments
Contribution to SCG/from SCOPAC	-30,656.14	-30,656.14	0.00	-30,656.14	
Income/Deficit b/f 2018/19	20,184.87	20,184.87	0.00	20,184.87	
Local Levy Bid Income	0.00	-23,000.00	0.00	-46,000.00	Local Levy Bid (£46K) approved but £23k not yet received.
Conference Income	0.00	0.00	0.00	0.00	
Total Income	-10,471.27	-33,471.27	0.00	-56,471.27	
Shoreline Management Plans					
Update SMP Action Plans	1,500.00	357.47	1,642.53	2000.00	Funded through local levy.
SMP Review	500.00	2,010.52	-1,010.52	2010.52	Funded through local levy. Recongnised this budegst is light and may require further funding for working
Coastal Research & Monitoring Research Chair					
Research Chair	0.00	0.00	0.00	0.00	
Sharing Good Practice					
Workshops	0.00	0.00	0.00	0.00	
Site visits	0.00	0.00	0.00	0.00	
Supporting Delivery					
Implementation of SCG Programme	500.00	140.70	1,859.3	2000.00	Funded through local levy.
Sharing Asset Management best practice	0.00	253.88	1,746.12	2000.00	Funded through local levy.
Attend National efficiency Workshop	500.00	515.78	4,484.22	5000.00	Funded through local levy.
Keep abreast of Guidance and input into	0.00	0.00	5,000.00	5000.00	Funded through local levy.
Maintain professional services and minor	1,000.00	475.15	5,524.85	6000.00	Funded through local levy.
RHCP progress monitoring and	0.00	0.00	4,000.00	4000.00	Funded through local levy.
Update the group on latest environmental	0.00	0.00	2,000.00	2000.00	Funded through local levy.
Influencing Coastal Policies					
Represent the SCG on National fcerm	1,000.00	2,265.42	1,734.58	4000.00	Funded through local levy.
Feed into National consultations on	0.00	0.00	2,000.00	2000.00	Funded through local levy.
Communications					
Website Management	1,500.00	77.60	1,422.40	1,500.00	Funded through local levy.
Marketing and Promotions	750.00	101.09	648.91	750.00	Funded through local levy.
Leadership/Management					
Attend Coastal Chairs/ National flood	500.00	5,091.15	-5,091.15	0.00	Able to reclaim money from the EA. Claim submitted
Tactical Leadership	500.00	4,608.64	391.36	5000.00	Funded through local levy.
Attend Officer Working Group on behalf of	1,500.00	1,199.87	1,800.13	3000.00	Funded through local levy.
Administration					
Secretariat	4,850.00	1,476.16	3,373.84	4,850.00	
Accountancy	1,050.00	1,050.00	0.00	1,050.00	
Insurance	716.55	752.37	-35.82	752.37	
Total Expenditure	16,366.55	20,375.80	31,490.75	52,912.89	
Net Income/Deficit	5,895.28	-13,095.47	31,490.75	-3,558.38	



Description	Proposed Budget 2019/20 (Income) Expenditure	Actuals 2019/20 (Income) Expenditure	Variances Surplus Deficit	Forecast expenditure	Comments
Income b/f	-14,894.96	-14,894.96	0.00	-14,894.96	
Conference Income	0.00	0.00	0.00	0.00	
Local Levy Bid		-23,000.00	0.00	-46,000.00	Local Levy Bid £46k. £23 received to date
Membership fees	-49,565.12	-49,564.82	-0.30	-49,565.12	Assumption made that subscriptions remain the same. HCC no longer members.
Total Income	-64,460.08	-87,459.78	-0.30	-110,460.08	
Shoreline Management Plans					
Update SMP Action Plans	1,500.00	357.47	1,642.53	2,000.00	Funded through local levy.
SMP Review	500.00	2,010.52	-1,010.52	2,010.52	Funded through local levy. Recongnised this budgegt is light and may require further funding for working groups.
Coastal Research & Monitoring Research Chair					
Oversee and co-ordinate SCOPAC Research	8,500.00	6,333.42	2,166.58	8,500.00	
Grants and Bursaries	500.00	500.00	0.00	500.00	
Best use of Regional Monitoring Data	1,000.00	1,000.00	1,000.00	2,000.00	£1000 carried forward from 18/19
Major Projects					
CIRIA Groynes in Coastal Management Manual	0.00	0.00	3,030.84	3,030.84	£3030.84 carried forward from 18/19
Historical Aerial Photography Scanning	0.00	127.61	703.33	830.94	£830.94 carried forward from 18/19
SCOPAC Storm Analysis	10,000.00	0.00	18,568.09	18,568.09	£8568.09 carried forward from 18/19
Tracer Study Co-ordination	1,000.00	0.00	1,000.00	1,000.00	
Vegetated Shingle Study	0.00	0.00	0.00	0.00	
Ebb Data Study	0.00	0.00	0.00	0.00	Due to start 20/21
SURGEWATCH Contribution	500.00	0.00	500.00	500.00	
Minor Projects					
Minor Projects	0.00	0.00	0.00	0.00	
EA Preston Tracer Study	0.00	1,545.29	4.52	1,549.81	£1549.81 carried forward from 18/19
2018 - 2020 Minor Projects x 3	4,000.00	202.61	4,997.60	5,200.21	£1200.21 carried forward from 18/19
Sharing Good Practice					
Workshops/including Induction	0.00	0.00	0.00	0.00	
Site visits	1,500.00	247.35	1,252.65	1,500.00	
Supporting Delivery					
Implementation of SCG Programme Management	500.00	140.70	1,859.30	2,000.00	Funded through local levy.
Sharing Asset Management best practice across SCG	0.00	253.88	1,746.12	2,000.00	Funded through local levy.
Attend National efficiency Workshop	500.00	515.78	4,484.22	5,000.00	Funded through local levy.
Keep abreast of Guidance and input into PF review	0.00	0.00	5,000.00	5,000.00	Funded through local levy.
Maintain professional services and minor works	1,000.00	475.15	5,524.85	6,000.00	Funded through local levy.
RHCP progress monitoring and communication	0.00	0.00	4,000.00	4,000.00	Funded through local levy.
Update the group on latest environmental enhancement	0.00	0.00	2,000.00	2,000.00	Funded through local levy.
Influencing Coastal Policies					
Represent the SCG on National fermi strategy	1,000.00	2,265.42	1,734.58	4,000.00	Funded through local levy.
Feed into National consultations on behalf of SCG	0.00	0.00	2,000.00	2,000.00	Funded through local levy.
Communications					
Website Management	3,000.00	696.55	2,303.45	3,000.00	Funded through local levy.
Marketing and Promotions	1,500.00	822.46	677.54	1,500.00	Funded through local levy.
Leadership/Management					
Attend Coastal Chairs/ National flood forums	500.00	5,091.15	-5,091.15	0.00	Able to reclaim money from the EA. Claim submitted
Tactical Leadership	500.00	4,608.64	391.36	5,000.00	Funded through local levy.
Attend Officer Working Group on behalf of SCG	1,500.00	1,199.87	1,800.13	3,000.00	Funded through local levy.
Administration					
Secretariat	9,700.00	2,952.32	6,747.68	9,700.00	
Accountancy	2,100.00	2,100.00	0.00	2,100.00	
Insurance	1,433.10	1,504.73	-71.63	1,504.73	
Total Expenditure	52,233.10	34,950.92	68,962.07	104,995.14	
Net Income/remaining balance	-12,226.98	-52,508.86	68,961.77	-5,464.94	



SCOPAC and SCG Accounts based on option 10

Description	Proposed		Variances (Surplus) Deficit	Forecast expenditure	Comments
	Budget 2020/21 (Income) Expenditure	Actuals 2020/21 (Income) Expenditure			
Income b/f	-5,464.94	0.00	-5,464.94	-5,464.94	
Conference Income					
Local Levy Bid	-46,000.00	0.00	-46,000.00	-46,000.00	Assumption made that Local Levy bid will be successful
Membership fees	-36,000.00	0.00	-36,000.00	-36,000.00	Spatially based regional subscriptions
Total Income	-87,464.94	0.00	-87,464.94	-87,464.94	
Shoreline Management Plans					
Update SMP Action Plans	1,500.00	0.00	1,500.00	1500.00	Funded through local levy.
SMP Review	1,000.00	0.00	1,000.00	1000.00	Funded through local levy.
Coastal Research & Monitoring Research Chair					
Oversee and co-ordinate SCOPAC Research	5,000.00	0.00	5,000.00	5,000.00	
Major Projects					
CIRIA Groynes in Coastal Management Manua	16,000.00	0.00	16,000.00	16,000.00	
Minor Projects					
Minor Projects	4,000.00	0.00	4,000.00	4,000.00	
Sharing Good Practice					
Workshops/including Induction	0.00	0.00	0.00	0.00	
Conference	1,500.00	0.00	1,500.00	1,500.00	
Site visits	1,500.00	0.00	1,500.00	1,500.00	
Supporting Delivery					
Implementation of SCG Programme	2,000.00	0.00	2,000.00	2000.00	Funded through local levy.
Sharing Asset Management best practice	2,000.00	0.00	2,000.00	2000.00	Funded through local levy.
Attend National efficiency Workshop	1,500.00	0.00	1,500.00	1500.00	Funded through local levy.
Keep abreast of Guidance and input into PF	2,000.00	0.00	2,000.00	2000.00	Funded through local levy.
Maintain professional services and minor	12,000.00	0.00	12,000.00	12000.00	Funded through local levy.
RHCP progress monitoring and	2,000.00	0.00	2,000.00	2000.00	Funded through local levy.
Update the group on latest environmental	1,000.00	0.00	1,000.00	1000.00	Funded through local levy.
Influencing Coastal Policies					
Represent the SCG on National fermi strategy	1,000.00	0.00	1,000.00	1000.00	Funded through local levy.
Feed into National consultations on behalf of	2,000.00	0.00	2,000.00	2000.00	Funded through local levy.
Communications					
Website Management	3,000.00	0.00	3,000.00	3,000.00	Funded through local levy.
Marketing and Promotions	1,500.00	0.00	1,500.00	1,500.00	Funded through local levy.
Leadership/Management					
Attend Coastal Chairs/ National flood forums	500.00	0.00	500.00	0.00	Reduced budget from £2k per year due to budget constraints. Reclaimed from the EA
Tactical Leadership	5,000.00	0.00	5,000.00	5000.00	Funded through local levy.
Attend Officer Working Group on behalf of	3,000.00	0.00	3,000.00	3000.00	Funded through local levy.
Administration					
Secretariat	4,000.00	0.00	4,000.00	4,000.00	
Accountancy	2,500.00	0.00	2,500.00	2,500.00	
Insurance	1,500.00	0.00	1,500.00	1,500.00	
Total Expenditure	77,000.00	0.00	77,000.00	76,500.00	
Net Income/remaining balance	-10,464.94	0.00	-10,464.94	-10,964.94	